

Wednesday 9th September 2026

Dear Parents/Carers

Following our successful residential visits last academic year, we have once again made a booking with Edgmond Hall, one of the Sandwell residential centres. For the past few years we have booked both Edgmond Hall and Ingestre Hall, due to the rising costs, we are going to alternate between the two centres each year.

We have booked a 2-night visit to Edgmond Hall for pupils in years 4-6 in February 2027. It will take place from **Monday 1st to Wednesday 3rd February**. Places will be allocated on a first come first served basis.



Edgmond Hall offers outdoor experiences, such as shelter building, archery, evening walk, campfire, team building activities, pond dipping, animal care, and obstacle course. The course will include lots of fun, new learning experiences and the opportunity to develop personal and social skills. It will greatly enhance your child's school education through an organised programme of quality, active outdoor learning in science, geography, history and group challenges. A detailed programme will be arranged by school and Edgmond Hall staff, and shared with pupils and parents prior to the course.

The children will be accompanied by school staff and the course is well supported by appropriately qualified and experienced centre staff.

To reserve a place on the trip, children will need to return the slip to the school office for a place to be allocated, a payment plan will then be set up on Arbor. To confirm your child's place, a deposit of £25 will then need to be paid on Arbor by Monday 28th September. The balance can then be paid in instalments with the final payment due by Friday 18th December.

The total cost will be £105 per child (this is a discounted price) which covers the cost of the centre, the activities and food for the 3 days, plus the cost of the coach. There is a discount available of £25 if your child is entitled to free school meals or pupil premium. Please phone and speak to Mrs Bayliss if this applies to your child. If you have any further questions please contact the school office.

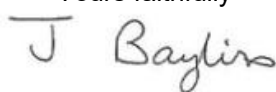
There will be a parents meeting later this term when you will have an opportunity to find out information about Edgmond and Ingestre Hall and watch a power point presentation if your child hasn't attended a residential trip previously.

The school considers visits to residential centres to be a valuable educational experience for children. Such visits encourage the development of a variety of personal, social and curricular skills.

Please note:

1. The school reserves the right to cancel the proposed visits should there be insufficient uptake by pupils.
2. Parents will be asked to pay a non-returnable deposit of £25 to secure their child's place.
3. Refunds will only be given in the event of: a child being unable attend due to illness (certified by a doctor's note) or bereavement. In such cases the school should be notified as soon as possible. No refund will be given if a pupil simply decides that they no longer wish to attend the visit. In the unlikely event of a pupil being withdrawn due to behaviour before the visit or having to be sent home during the visit because of unacceptable behaviour, no refund of money will be made.

Yours faithfully



Mrs Bayliss
Head Teacher

RESIDENTIAL VISIT 2026/2027 REQUEST SLIP

EDGMOND HALL

01.02.27 – 03.02.27



Name of pupil: Class:

I would like my child to be considered for a place on the visit to:

Edmond Hall Outdoor Education Centre in June 2027.



I agree to pay the £25 deposit on Arbor by Monday 28th October 2026 and the balance by the agreed date of Friday 18th December.

Signed: Parent/Guardian Date:

SPECIFIC CONSENT FORM FOR OFF-SITE & OUT OF HOURS ACTIVITIES

(Sept 2024)

Data Protection Act, 2018

The information that you supply on this form will be used by the School for safe guarding young people whilst they take part in activities. All information is regarded as confidential and any data collected via this form will be processed or disclosed only within the limits of data protection legislation.

The School will retain the information in this form in line with its retention policy. If there is an accident or near miss on a visit, the form will be kept until your child reaches the age of 25.

If your information changes at any time before the visit, please let us know. If you wish to withdraw your consent you can do so by contacting us. We consider all the questions to be necessary and failure to fully complete the form may result in your child not being permitted to attend this visit.

School/Group:

Burnt Tree Primary School

Visit to:

Edgmond Hall Residential Centre

Date and times:

8:45am on Monday 1st February 2027 to 3:00pm on Wednesday 3rd February 2027

I consent to:

(full name)

taking part in this visit and have read the **accompanying information**. I agree to him/her participating in the activities described. I acknowledge the need for him/her to behave responsibly throughout the visit and to follow any rules and instructions given. I also acknowledge that if I decide not to send my child on this visit after I have paid or if my child's behaviour results in his/her exclusion from the visit that I may not receive a refund. Outdoor, offsite and adventurous activities carry a degree of risk. It is essential that you, as parents, take responsibility for disclosing ALL medical and other information that might impact on your child's safety.

Medical information about your son/daughter:

Date of birth:

(dd/mm/yy)

Does your child suffer from any condition requiring regular treatment including asthma, epilepsy, diabetes etc?

Yes ☐

No ☐

If yes please give details:

If you have answered yes do you give your permission for the staff to administer the medication should this be necessary?

Yes ☐

No ☐

Has your child to the best of your knowledge been in contact with any infectious or contagious diseases or suffered from anything that may become infectious or contagious in the last three weeks, including sickness & diarrhoea?

Yes ☐

No ☐

If yes please give details:

Is your son/daughter allergic or sensitive to any medication? eg penicillin, aspirin, plasters etc

Yes ☐

No ☐

If yes please give details:

Has your son/daughter had any serious medical condition or injury, including broken bones or dislocations, in the last few years that we should know about?

Yes ☐

No ☐

If yes please give details:

Has your son/daughter been immunised
against tetanus?

Yes ☐ No ☐

Date of last injection:

Please outline any dietary needs or food allergies:

Name of child's doctor:

Address:

Post code:

Tel no:

I will inform the Visit Leader/Head Teacher/Principal/Manager as soon as possible of any changes in the medical or other circumstances between now and the commencement of the visit.

Emergency Contact Details

I may be contacted by telephoning one of the following numbers:

Day:

Ev:

Mob:

Home Address:

Alternative Emergency Contact

Name

Relationship:

Tel: Day

Ev:

Mob:

Address:

Declaration

I **agree** to my son/daughter receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic, as considered necessary by the medical authorities present.

I **agree** to my son/daughter receiving a blood transfusion if considered necessary by the medical authorities present.

I understand that I may ask to see a copy of the insurance cover provided in order that I might appreciate the extent and limitations of the policy.

Signed:

(Parent/Guardian)

Print Name:

Date:

NB: This form should only be signed by a parent or an individual who holds legal responsibility for the child concerned.