

Friday 4th September 2026

Dear Parents/Carers of Year 5,

We are delighted to let you know that Year 5 will be visiting the Tower of London on Wednesday 14th October. This trip promises to bring their learning to life, giving the children a wonderful opportunity to explore this iconic piece of history first-hand.

Cost: £10. This needs to be paid on Arbor by Friday 2nd October please.

This is a fantastic opportunity, as the trip has been heavily subsidised — covering half the cost of travel and the full entrance fee. For just £10, your child will travel to London and back by coach and gain entry to the Tower of London.

Timings:

Please ensure your child arrives at school by 7:15am, as the coach will depart promptly at 7:30am.

We expect to leave London at approximately 3:30pm and return to school by around 6pm, though as always, we will keep you updated of any changes on the day.

We will travel by coach directly to the Tower of London and be collected from the same spot at the end of the day. Please note that we will not be sightseeing or walking around London itself.

What to bring:

- Full school uniform, including school shoes
- A backpack
- A packed lunch, plus additional snacks
- Plenty of drinks
- Optional spending money

If you have any questions, please don't hesitate to speak to a member of the Year 5 team.

Thank you, as always, for your continued support.

Kind regards,
The Year 5 Team

✂ _____

I agree to my child _____ in Year 5 _____ class attending the Tower of London trip on Wednesday 14th October 2026.

I agree to pay £10 by **Friday 2nd October**. { }

If you are entitled a free school meal, please tick this box. { }

Signed _____ Date _____

SPECIFIC CONSENT FORM FOR OFF-SITE & OUT OF HOURS ACTIVITIES

(Sept 2024)

Data Protection Act, 2018

The information that you supply on this form will be used by the School for safe guarding young people whilst they take part in activities. All information is regarded as confidential and any data collected via this form will be processed or disclosed only within the limits of data protection legislation. The School will retain the information in this form in line with its retention policy. If there is an accident or near miss on a visit, the form will be kept until your child reaches the age of 25. If your information changes at any time before the visit, please let us know. If you wish to withdraw your consent you can do so by contacting us. We consider all the questions to be necessary and failure to fully complete the form may result in your child not being permitted to attend this visit.

School/Group:

Burnt Tree Primary School

Visit to:

The Tower of London

Date and times:

Wednesday 14th October 2026 between 7:15am and 6:00pm

I consent to:

(full name)

taking part in this visit and have read the **accompanying information**. I agree to him/her participating in the activities described. I acknowledge the need for him/her to behave responsibly throughout the visit and to follow any rules and instructions given. I also acknowledge that if I decide not to send my child on this visit after I have paid or if my child's behaviour results in his/her exclusion from the visit that I may not receive a refund. Outdoor, offsite and adventurous activities carry a degree of risk. It is essential that you, as parents, take responsibility for disclosing ALL medical and other information that might impact on your child's safety.

Medical information about your son/daughter:

Date of birth:

(dd/mm/yy)

Does your child suffer from any condition requiring regular treatment including asthma, epilepsy, diabetes etc?

Yes ☐

No ☐

If yes please give details:

If you have answered yes do you give your permission for the staff to administer the medication should this be necessary?

Yes ☐

No ☐

Has your child to the best of your knowledge been in contact with any infectious or contagious diseases or suffered from anything that may become infectious or contagious in the last three weeks, including sickness & diarrhoea?

Yes ☐

No ☐

If yes please give details:

Is your son/daughter allergic or sensitive to any medication? eg penicillin, aspirin, plasters etc

Yes ☐

No ☐

If yes please give details:

Has your son/daughter had any serious medical condition or injury, including broken bones or dislocations, in the last few years that we should know about?

Yes ☐

No ☐

If yes please give details:

Has your son/daughter been immunised
against tetanus?

Yes ☐ No ☐

Date of last injection:

Please outline any dietary needs or food allergies:

Name of child's doctor:

Address:

Post code:

Tel no:

I will inform the Visit Leader/Head Teacher/Principal/Manager as soon as possible of any changes in the medical or other circumstances between now and the commencement of the visit.

Emergency Contact Details

I may be contacted by telephoning one of the following numbers:

Day:

Ev:

Mob:

Home Address:

Alternative Emergency Contact

Name

Relationship:

Tel: Day

Ev:

Mob:

Address:

Declaration

I **agree** to my son/daughter receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic, as considered necessary by the medical authorities present.

I **agree** to my son/daughter receiving a blood transfusion if considered necessary by the medical authorities present.

I understand that I may ask to see a copy of the insurance cover provided in order that I might appreciate the extent and limitations of the policy.

Signed:

(Parent/Guardian)

Print Name:

Date:

NB: This form should only be signed by a parent or an individual who holds legal responsibility for the child concerned.