



Burnt Tree Primary School



Head Teacher: Mrs. J Bayliss
Deputy Head Teachers: Mr M Brazier/Mrs C Cotton
Assistant Head Teachers: Mrs C Clarke/Mrs Hine-Smith/Miss Griffiths

February 2026

Dear Parents and Carers,

Fundraising

Thank you to everyone for supporting all of our fundraising events and for the donations that we have received that have helped us to purchase a mini bus for school. Hopefully most have you saw it this morning parked on the playground with the thank you banner. We will now use this for sporting events, competitions and local visits.

Attendance

Attendance is continuing to be closely monitored with involvement from the local authority and is improving. Thank you for your supporting attendance and ensuring that your child is in school everyday. **Could I please remind you that school starts at 8.45am. All children should be coming into school through the side gate and through their own entrances. The main entrance should only be used in exceptional circumstances and not on a daily basis.** There are currently too many children arriving late and coming into school through the main entrance. This makes registers difficult and increased work for the office staff. If the side gate is open, please use it. If you have a genuine problem with getting your child/children to school on time, please arrange a meeting with Jo Gamwell (DSL) and Sara Poulton (attendance officer).



Drop off/pick up

Please do not walk across the car park, use the path.

Uniform



Grey trousers/skirt/pinafore
White polo shirt

Royal blue sweatshirt/cardigan (with school logo which you can purchase from Gogna Uniform supplier or a plain one from a supermarket)
Grey tights for girls or black/white socks
Black shoes (no trainers)

Hairbands/bows should be blue or black and not too large



PE Kit

Could you please ensure that your child/children wear a school PE kit on the appropriate PE days. **If their PE kit is required for booked After School clubs on other days, or a sports event, please send it in a drawstring bag.**

The correct PE kit is:

Black shorts/leggings/joggers
Plain white t-shirt
Plain black hoody/zip up hooded top
Black pumps or trainers.
Black plimsolls for EYFS and KS1 must be in school in a drawstring bag.



PE lessons will begin to take place outside this half term so it is advisable that your child wears joggers/leggings and a hooded top/trainers on their PE days in cooler weather.

EARRINGS CANNOT BE WORN FOR PE or SWIMMING.

IF CHILDREN ARE UNABLE TO REMOVE THEIR OWN EARRINGS, PLEASE TAKE THEM OUT BEFORE SCHOOL ON PE DAYS.

PE AND SWIMMING IS COMPULSARY AND PART OF THE NATIONAL CURRICULUM.

YEAR 6 GO SWIMMING EVERY FRIDAY. PLEASE ENSURE THAT YOUR CHILD HAS SWIMMING SHORTS – BOYS AND SWIMMING COSTUME – GIRLS (NO BIKINIS) AND A TOWEL.

Snacks – Breaktime

Children will have free milk until their 5th birthday, children can continue to have milk after their 5th birthday, this can be ordered and paid for on from COOLMILK.com. EYFS/KS1 children have fruit at snack time/breaktime. KS1 and KS2 children can pay 20p per day or £1 a week for toast or they are welcome to bring a healthy snack from home. **Packets of crisps and chocolate bars are not allowed at breaktime.**

Lunchtimes

Nursery – 11.45-12.30
Reception – 11.45-12.45
KS1 – 12.00-12.55
KS2 – 12.15-1.05

Children are allowed to bring their own drink to have with their lunch if they wish. All children must have a water bottle in school every day for drinks throughout the day.

Upcoming Events and Trips

Please see list of dates for the year. All trips and workshops will be payable on ParentPay.

Visits

Thank you to all of you for supporting the trips and visits. We have trips booked for all year groups over the year including sporting events and residential to Ingestre Hall and Edgmond Hall, which are centres that belong to Sandwell Local Authority.



Edgmond Hall



Ingestre Hall

Inspire workshops

Thank you to the parents who have already supported their child this year at inspire workshops. These will take continue to place over the year. Please see the list of dates below and on the website for your child's inspire workshop that you are invited to.

INSPIRE SESSIONS 2025/2026				
YR	REG	DAY	DATE	TOPIC
1	Sparrows	Friday	06/03/2026	Mechanisms – Royal carriages
	Penguins	Monday	09/03/2026	Mechanisms – Royal carriages
2	Cuckoos	Friday	13/03/2026	Textiles - Pouches
	Flamingos	Monday	16/03/2026	Textiles - Pouches
3	Eagles	Friday	26/06/2026	Textiles – Cross stitch
	Wrens	Monday	29/06/2026	Textiles – Cross stitch
4	Falcons	Friday	12/06/2026	Structures - Pavilions
	Starlings	Monday	15/06/2026	Structures - Pavilions
5	Swans	Friday	20/03/2026	Structures - Bridges
	Woodpeckers	Monday	23/03/2026	Structures - Bridges

EYFS - Nursery

REMINDER : All nursery parents are invited to attend Wellies in the woods this half term which will take place on a Thursday morning. Parents will take part in outdoor activities with their child. Afternoon parents are welcome to come along with their child for the session.

Breakfast club

Breakfast club is available every morning from 7.45am at a cost of £3.00 per day.

Please speak to the office if you are interested.



4 Community Trust have an after-school club on site if you require childcare. Please ask the office for the information.

Parking

Can I please remind you to be respectful when parking. Please avoid parking across driveways and be considerate to school neighbours.

Thank you all for your continued support. This half term is busy during this term we have parents evening, world book day, book sale event, red nose day, decorate an egg competition and the Easter bonnet parade in early years. We break up for the Easter break on Friday 27th March.

Regards

Mrs Jayne Bayliss

Head Teacher