



Burnt Tree Primary School

Hill Rd, Tividale, Oldbury, B69 2LN

Tel 0121 557 2967

'Where everyone matters'



Head Teacher Mrs. J. Bayliss

Tuesday 14th October 2025

Dear Parents/carers

We have organised a trip for early years (nursery and reception classes) to Ashend House Farm in Tamworth on **Thursday 11th December 2025**, where children will have the opportunity to see Father Christmas and take part in other activities.

The visit includes a tour of the farm, when children will have the opportunity to feed the animals and listen to information about them, whilst also singing nursery rhymes as they walk around. Most of the animals are in enclosed barns. The children will also listen to the nativity story and have a chance to dress up and join in, before visiting Father Christmas where they will have a chance to speak to him about their Christmas wishes. They will also receive a Santa badge and a small gift.



The cost of the trip including the coach, entrance to the farm and a gift from Father Christmas is **£23.50**. Parents are invited to accompany their child on the trip at a cost of £20 which covers the cost of the entrance and the coach. This is limited to one adult per child in the first instance.

We will be leaving school at 9:00am and returning to school for 4:00pm. Your child will need to wear warm clothes and suitable footwear, they will also need to take a packed lunch including a drink. As children in reception classes are entitled to Universal Free School Meals, you will receive a message via Arbor asking if you would like school to provide a packed lunch. Please reply either **HAM, CHEESE** or **TUNA** for your choice of sandwich filling or reply **NO** if you will provide a packed lunch from home.

We ask that you pay a £5 non-refundable deposit per child and per adult by Friday 24th October. The balances must be paid by Monday 1st December.

Thank you for your continued support.

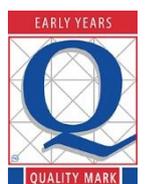
EYFS team

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I would like my child _____ in class _____
to take part in the visit to Ashend House Farm on Thursday 11th December 2025.

I would like to accompany my child on the trip Yes No (please tick)
I agree to pay a £5 non-returnable deposit per child and adult.

Signed _____ Date _____



SPECIFIC CONSENT FORM FOR OFF-SITE & OUT OF HOURS ACTIVITIES

(Sept 2024)

Data Protection Act, 2018

The information that you supply on this form will be used by the School for safe guarding young people whilst they take part in activities. All information is regarded as confidential and any data collected via this form will be processed or disclosed only within the limits of data protection legislation. The School will retain the information in this form in line with its retention policy. If there is an accident or near miss on a visit, the form will be kept until your child reaches the age of 25. If your information changes at any time before the visit, please let us know. If you wish to withdraw your consent you can do so by contacting us. We consider all the questions to be necessary and failure to fully complete the form may result in your child not being permitted to attend this visit.

School/Group:	Burnt Tree Primary School
Visit to:	Ashend House Farm
Date and times:	Thursday 11th December 2025 between 9:00am and 4:00pm
I consent to:	

(full name)

taking part in this visit and have read the **accompanying information**. I agree to him/her participating in the activities described. I acknowledge the need for him/her to behave responsibly throughout the visit and to follow any rules and instructions given. I also acknowledge that if I decide not to send my child on this visit after I have paid or if my child's behaviour results in his/her exclusion from the visit that I may not receive a refund. Outdoor, offsite and adventurous activities carry a degree of risk. It is essential that you, as parents, take responsibility for disclosing ALL medical and other information that might impact on your child's safety.

Medical information about your son/daughter:

Date of birth: (dd/mm/yy)

Does your child suffer from any condition requiring regular treatment including asthma, epilepsy, diabetes etc? Yes No

If yes please give details:

If you have answered yes do you give your permission for the staff to administer the medication should this be necessary? Yes No

Has your child to the best of your knowledge been in contact with any infectious or contagious diseases or suffered from anything that may become infectious or contagious in the last three weeks, including sickness & diarrhoea? Yes No

If yes please give details:

Is your son/daughter allergic or sensitive to any medication? eg penicillin, aspirin, plasters etc Yes No

If yes please give details:

Has your son/daughter had any serious medical condition or injury, including broken bones or dislocations, in the last few years that we should know about? Yes No

If yes please give details:

Has your son/daughter been immunised against tetanus?

Yes No

Date of last injection:

Please outline any dietary needs or food allergies:

Name of child's doctor:

Address:

Post code:

Tel no:

I will inform the Visit Leader/Head Teacher/Principal/Manager as soon as possible of any changes in the medical or other circumstances between now and the commencement of the visit.

Emergency Contact Details

I may be contacted by telephoning one of the following numbers:

Day:

Ev:

Mob:

Home Address:

Alternative Emergency Contact

Name

Relationship:

Tel: Day

Ev:

Mob:

Address:

Declaration

I **agree** to my son/daughter receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic, as considered necessary by the medical authorities present.

I **agree** to my son/daughter receiving a blood transfusion if considered necessary by the medical authorities present.

I understand that I may ask to see a copy of the insurance cover provided in order that I might appreciate the extent and limitations of the policy.

Signed:

(Parent/Guardian)

Print Name:

Date:

NB: This form should only be signed by a parent or an individual who holds legal responsibility for the child concerned.